



12-05-06P04:09 RCVD

MEMORANDUM OF UNDERSTANDING

WASHINGTON TRAFFIC SAFETY COMMISSION
1000 So. Cherry St., PO Box 40944, Olympia, WA 98504-0944

THIS AGREEMENT is made and entered into by and between:

KITTITAS COUNTY SHERIFF'S OFFICE

(insert agency name above)

Hereinafter referred to as "Contractor" and the WASHINGTON TRAFFIC SAFETY COMMISSION, hereinafter referred to as "WTSC".

IT IS THE PURPOSE OF THIS AGREEMENT to provide overtime funding to law enforcement agencies to conduct "**Drive Hammered – Get Nailed DUI Emphasis Patrols**" during the period between December 1, 2006 and January 1, 2007 in cooperation with the local traffic safety task force. The goal of this project is to contact as many DUI violators as possible.

IT IS, THEREFORE, MUTUALLY AGREED THAT:

1. Contractor will provide commissioned police officer(s) (active or paid reserve) with appropriate equipment (vehicle, radar, etc) on an "overtime" basis (not to exceed 1.5 times normal salary) to enforce DUI laws. No on-duty personnel will be funded.
2. The period of activity will begin on December 1, 2006 and extend through January 1, 2007. Funding is not available for activity before or after this period and funding may not exceed the amount prescribed by the county traffic safety task force coordinator.
3. The amount of the grant is not to exceed \$2,000.00.
4. Performance standards for funded personnel are **a minimum of three (3) self-initiated contacts per hour.** This is an enforcement activity to find impaired drivers. It is expected that a Citation or Notices of Infraction (NOI's) will be issued at contact unless circumstances dictate otherwise. It is understood that violator contacts may result in related, time-consuming activity. Such activity will be considered for reimbursement. Activity other than that initiated through emphasis patrol contact (investigating collisions, emergency responses, etc) will be the responsibility of the contracting agency and may not be considered for reimbursement.
5. Contractor must submit **reimbursement packets to the Task Force Coordinator not later than February 17, 2006.** Billings will include:
 - ◆ Invoice Voucher, A19-1A Form (attached) Please note that we cannot accept a FAX. WTSC must have your agency identified as the "Claimant", a Federal Tax ID # and an original signature of the agency head, command officer or contracting officer on the A-19 form.
 - ◆ Payroll support documents (overtime slips, payroll documents, etc)
 - ◆ Officer worksheets (showing 3 or more self-initiated contacts per hour)
 - ◆ **Total sheet tallying officer Activity Logs for entire enforcement period.**
6. Disputes arising under this agreement shall be resolved by a panel consisting of one representative of the Washington Traffic Safety Commission, one representative from your agency and a mutually agreed upon third party. The dispute panel shall thereafter decide the dispute with the majority prevailing.
7. Either party may terminate this agreement upon (30) days written notice to the other party. In the event of termination of this agreement, the terminating party shall be liable for the performance rendered prior to the effective date of termination.

(over)

By signing this Memorandum of Understanding I am certifying that:

- None of the funds for this project supplant the normally budgeted funds of this agency nor do these funds pay for routine traffic enforcement normally provided by this agency.
- My agency supports Standardized Field Sobriety Testing training for all of its officers that take part in DUI emphasis patrols for the WTSC. And I acknowledge that after June 30, 2006 only SFST trained officers in my agency may receive overtime money from WTSC for DUI emphasis patrols.

IN WITNESS WHEREOF, PARTIES HAVE EXECUTED THIS AGREEMENT.

APPROVED/DISAPPROVED
Washington Traffic Safety Commission

Cergie Ward

Kittitas County Sheriff's Office
Agency

Gene Dana
Contracting Agent (Print/type Name)

Gene Dana
Signature

Date

10-30-06

Return this signed MOU to your County Task Force Coordinator
